

**THE CITY OF CRYSTAL LAKES  
2023**

**BUSINESS/OCCUPATION LICENSE AFFIDAVIT AND APPLICATION**

14739 Crystal Drive, Crystal Lakes Mo 64024  
crystallakes@mediacombb.net  
816-637-6677

**License Tax: \$30.00 payable to City Clerk. Please make check payable to: City of Crystal Lakes. Or you may pay online at missouripayments.com; there is a credit card fee to pay this way.**

(PLEASE PRINT)

**OWNER'S NAME:** \_\_\_\_\_

**OWNER'S MAILING ADDRESS:** \_\_\_\_\_

\_\_\_\_\_  
(CITY) (STATE) (Zip Code)

**BUSINESS NAME:** \_\_\_\_\_

**BUSINESS ADDRESS:** \_\_\_\_\_

\_\_\_\_\_  
(CITY) (STATE) (Zip Code)

**HOME/CELL PHONE:** \_\_\_\_\_ **BUSINESS PHONE:** \_\_\_\_\_

**Describe in your own words what type of business you will be operating:** \_\_\_\_\_

\_\_\_\_\_  
Social Security #: \_\_\_\_\_ MO Tax ID # \_\_\_\_\_

FEIN # \_\_\_\_\_ (where applicable) No of employees \_\_\_\_\_ (where applicable)

Every Applicant must provide documentation, grandfathering no longer allowed.

Requested documentation:

- Copy of any State Required Licenses (where applicable)
- Copy of Compliance with State Laws and DNR Regulations (where applicable)
- **Copy of Insurance Certificate (where applicable)**

Business License Form

Have you ever held a business or occupational license that was suspended or revoked by any state or city?

\_\_\_\_\_ YES \_\_\_\_\_ NO

If yes please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand the City Clerk will check my Tax ID and Sales Tax compliance to make sure they are up to date and properly filed with the State.

\_\_\_\_\_  
Signature of Applicant

Date: \_\_\_\_\_

Information: The City of Crystal Lakes requires anyone doing business inside our city limits to have a current business license. Signs are posted at all entrances to the City. The fine for not having a business license can range anywhere from Twenty-Five Dollars (\$25) to Five Hundred Dollars (\$500).

**The license renewal is due by January 31, 2023.**

Office Use Only: Date Received \_\_\_\_\_ Date Approved: \_\_\_\_\_

City Clerk Signature: \_\_\_\_\_