

CLUBHOUSE RENTAL AGREEMENT

CLUBHOUSE RESERVATION DATE _____
(The reservation date can only be cancelled or rescheduled 3 business days before the rental date for a full refund.)

START TIME _____ END TIME _____
(Start and end time can only be changed 72 hours in advance of the reservation date and is based on guard availability.)

NAME ("LEASEHOLDER") _____

ADDRESS _____

DAYTIME PHONE # _____ EVENING PHONE # _____

TYPE OF EVENT _____

NO. OF GUESTS _____ (MAXIMUM OCCUPANCY _ (200)

Security service will be provided by Leaseholder at their expense. City of Crystal Lakes ("Crystal Lakes") MUST approve the nature, type, security company and number of security officers assigned prior to event. For any maintenance emergency, please call our emergency number at (816) 248-5861. If the security guard has not arrived by your reservation start time, please call the above number.

I agree to be responsible for the condition of the facility after I have used it on above date and to leave facility in the same clean condition in which I found it. I further agree to be wholly responsible for the actions of all my guests and to reimburse Crystal Lakes, Missouri, for any repair, replacement, and/or cleaning necessitated by negligence and/or willful acts of my guests or myself.

I understand that the clubhouse is a 'No Smoking' facility. Smoking is only allowed outside the clubhouse building, 15ft away from the front door per state laws. **No smoking is permitted inside or on the clubhouse deck, butts must be placed in appropriate containers outside.**

Further, I agree to defend, indemnify and hold harmless Crystal Lakes, its Agents, Representatives and Employees from and against all liabilities and expenses including without limitation attorney's fees related to any loss or damage arising from the above identified event.

I understand and agree to the following:

1. If Alcohol is served you MUST hire a Security Guard, either a security company or a P.O.S.T. certified person. If you are caught with alcohol on premises and there is not security, you will forfeit your deposit
2. Clean up must be completed within the reserved time. The Clubhouse can only be reserved until 1:00 am, no exceptions.
3. Rental time cannot be extended at time of the event. If event runs over end time, resident agrees to pay \$100.00/hr with a minimum charge of one (1) hour.